



Office of  
Mental Health

Office of Alcoholism and  
Substance Abuse Services

Office for People With  
Developmental Disabilities

# 2019 Local Services Plan For Mental Hygiene Services

Schuyler County Mental Health Clinic  
July 18, 2018

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<b>Planning Form</b>	<b>LGU/Provider/PRU</b>	<b>Status</b>
<b>Schuyler County Mental Health Clinic</b>	<b>70160</b>	<b>(LGU)</b>
Executive Summary	Optional	<b>Not Completed</b>
Goals and Objectives Form	Required	<b>Certified</b>
Office of Mental Health Agency Planning Survey	Required	<b>Certified</b>
Community Services Board Roster	Required	<b>Certified</b>
Alcoholism and Substance Abuse Subcommittee Roster	Required	<b>Certified</b>
Mental Health Subcommittee Roster	Required	<b>Certified</b>
Developmental Disabilities Subcommittee Roster	Required	<b>Certified</b>
Mental Hygiene Local Planning Assurance	Required	<b>Certified</b>

**Mental Hygiene Goals and Objectives Form**  
 Schuyler County Mental Health Clinic (70160)  
 Certified: Shawn Rosno (6/7/18)

**1. Overall Needs Assessment by Population (Required)**

Please explain why or how the overall needs have changed and the results from those changes.

- a) Indicate how the level of unmet **mental health service needs**, in general, has changed over the past year:  Improved  Stayed the Same  Worsened

Please Explain:

In this time of constant change within the systems that provide Mental Health services Schuyler County finds itself in the middle of several system wide and local service needs. Through regional initiatives such as the Delivery System Reform Incentive Payment (DSRIP) and the Regional Planning Consortiums (RPC's) planning has occurred around access and collaboration, with varying success and actual implementation. Higher needs services, such as inpatient beds or community teams, have proven to be hard to access for a variety of reasons. On a more local level the needs are focused on ensuring the proper amount of staffing, at every level of specialty, is filled so access to services is not slowed in any manner. Schuyler has had a part time PNP leave and the recruitment for another part time prescriber, either a PNP or MD, has been slow and fruitless to this point. Our staffing needs also include an RN and licensed therapists. These staffing needs have resulted in a longer time for the start of services to those persons in need of mental health treatment. Our clinic continues to grow, yet our staffing has not been able to keep up, resulting in higher needs that are not readily met.

- b) Indicate how the level of unmet **substance use disorder (SUD) needs**, in general, has changed over the past year:  Improved  Stayed the Same  Worsened

Please Explain:

The SUD service system is in transition, though the service changes are proving to be in their earlier stages at this time. Prevention needs continue to be inadequate to address the substance use concerns at the beginning of the problem instead of when the issue becomes pervasive. Suboxone treatment continues to be lacking and a collaborative effort between Schuyler Hospital, Finger Lakes Area Counseling & Recovery Agency (FLACRA) and Schuyler Mental Health has started to address the need in this area. Residential options for this population continue to be minimal in the county and though several options have not started the plan is to continue to search for a suitable site and build the services within the residential program.

- c) Indicate how the level of unmet needs of the **developmentally disabled** population, in general, has changed in the past year:  Improved  Stayed the Same  Worsened

Please Explain:

The needs for Developmental Disability services in Schuyler County remain the same. The changes in workforce skill development is in process, transitioning from a workshop setting to a more community based structure. Residential options continue to be explored and planning is in place to meet the housing needs that have increased. Clinical treatment needs are being met through a collaborative program with an adjacent county and their clinical services.

**2. Goals Based On Local Needs**

Issue Category	Applicable State Agenc(ies)		
	OASAS	OMH	OPWDD
a) Housing	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
b) Transportation	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
c) Crisis Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d) Workforce Recruitment and Retention (service system)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
e) Employment/ Job Opportunities (clients)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f) Prevention	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g) Inpatient Treatment Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h) Recovery and Support Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i) Reducing Stigma	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
j) SUD Outpatient Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
k) SUD Residential Treatment Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
l) Heroin and Opioid Programs and Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
m) Coordination/Integration with Other Systems for SUD clients	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

n) Mental Health Clinic	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
o) Other Mental Health Outpatient Services (non-clinic)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
p) Mental Health Care Coordination	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
q) Developmental Disability Clinical Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
r) Developmental Disability Children Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
s) Developmental Disability Adult Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
t) Developmental Disability Student/Transition Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
u) Developmental Disability Respite Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
v) Developmental Disability Family Supports	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
w) Developmental Disability Self-Directed Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
x) Autism Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
y) Developmental Disability Person Centered Planning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
z) Developmental Disability Residential Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
aa) Developmental Disability Front Door	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ab) Developmental Disability Service Coordination	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ac) Other Need (Specify in Background Information)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**2a. Housing - Background Information**

Schuyler County continues to have a shortage of affordable safe housing that crosses all three disability areas. The local community Housing Committee has looked at a variety of reasons, mainly tourism and the increase in AirBnB's, for this shortage and at the same time this group is recommending an increase in housing availability. The most efficient manner to increase housing availability for programs within Community Services would be to work with each respective disability and plan ways to fund, renovate and subsidies in some manner housing specifically for the identified disability.

**Do you have a Goal related to addressing this need?**  Yes  No

**Goal Statement-** Is this Goal a priority goal (Maximum 5 Objectives per goal)?  Yes  No

To increase safe affordable housing for persons receiving services from one of the three disability areas.

**Objective Statement**

Objective 1: Identify local housing stock that could be used for safe affordable housing covering all three disability areas.

Applicable State Agency: (check all that apply):  OASAS  OMH  OPWDD

Objective 2: Leverage resources to increase housing options for each of the three disability areas.

Applicable State Agency: (check all that apply):  OASAS  OMH  OPWDD

**Change Over Past 12 Months (Optional)**

**2b. Transportation - Background Information**

Schuyler county's rural location and lower overall population has resulted in very few public transportation options. This county wide need has been addressed by a few small startup Uber options and three very part time taxi services. The majority of public transportation is provided by a subsidiary of Schuyler Arc, the Link-Line. This county bus system is limited in times and routes but has continued to grow and the community uses them more. Our local Transportation Committee meets monthly to gauge the success and needs of the county as a whole.

**Do you have a Goal related to addressing this need?**  Yes  No

**Goal Statement-** Is this Goal a priority goal (Maximum 5 Objectives per goal)?  Yes  No

To increase availability, routes and times, of the county public transportation system, and at the same time be able to connect to other county systems.

**Objective Statement**

Objective 1: Identify communities within the county that have a need, with enough riders, for an added direct bus route.

Applicable State Agency: (check all that apply):  OASAS  OMH  OPWDD

**Change Over Past 12 Months (Optional)**

**2d. Workforce Recruitment and Retention (service system) - Background Information**

Programs in all three disability sectors continue to identify a need in the recruitment and retention of healthcare workers. These positions provide

all levels of care to the community and there simply is not enough people with the skills, basic or higher, to meet the need of the providers.

**Do you have a Goal related to addressing this need?**  Yes  No

**Goal Statement-** Is this Goal a priority goal (Maximum 5 Objectives per goal)?  Yes  No

To increase awareness of careers in the healthcare field.

**Objective Statement**

Objective 1: Provide education and awareness within the school districts we currently provide service for.

Applicable State Agency: (check all that apply):  OASAS  OMH  OPWDD

Objective 2: Identify and collaborate with local colleges for internships and work studies.

Applicable State Agency: (check all that apply):  OASAS  OMH  OPWDD

Objective 3: Research and provide salary data to support wage increases that will affect both recruitment and retention.

Applicable State Agency: (check all that apply):  OASAS  OMH  OPWDD

**Change Over Past 12 Months (Optional)**

**2l. Heroin and Opioid Programs and Services - Background Information**

Schuyler County has seen an increase in Opioid use and the need for treatment over the last year. We have limited resources for opioid treatment and our focus will be on increasing prescriber and therapist hours specific to this population. Schuyler County's local coalition, Schuyler County Coalition on Underage Drinking and Drugs (SCUDD) works with the community, families, schools, law enforcement and courts, to help with prevention and suggest treatment options. An increase in treatment specific to opioids has been recommended.

**Do you have a Goal related to addressing this need?**  Yes  No

**Goal Statement-** Is this Goal a priority goal (Maximum 5 Objectives per goal)?  Yes  No

To increase awareness of the Heroin/Opioid epidemic and increase services specific to Opioids.

**Objective Statement**

Objective 1: Increase Medication Assisted Treatment (MAT) services.

Applicable State Agency: (check all that apply):  OASAS  OMH  OPWDD

Objective 2: Increase awareness of non-opioid treatment.

Applicable State Agency: (check all that apply):  OASAS  OMH  OPWDD

**Change Over Past 12 Months (Optional)**

**2p. Mental Health Care Coordination - Background Information**

Schuyler County's transition to Medicaid Managed Care Care Management has been rocky at best. There are six competing care management providers, five of whom have their main service site outside of the county. Having a knowledge of the rural nature, the lack of services and the various needs that the community has is important to provide solid care management, yet most of the providers know very little about Schuyler County. Understanding what services are actually provided by each respective care management system that works with any Schuyler County resident that is connected with an OMH, OPWDD or OASAS provider, will help coordinate service provision and community members becoming healthier as a whole.

**Do you have a Goal related to addressing this need?**  Yes  No

**Goal Statement-** Is this Goal a priority goal (Maximum 5 Objectives per goal)?  Yes  No

To gather data of residents receiving care management services including number served, level of need, length of service and planning for transitions.

**Objective Statement**

Objective 1: Increase data sharing to track care management services within the county.

Applicable State Agency: (check all that apply):  OASAS  OMH  OPWDD

Objective 2: Increase communication from the care management providers to the county to review services provided and areas of need.

Applicable State Agency: (check all that apply):  OASAS  OMH  OPWDD

**Change Over Past 12 Months (Optional)**

### 3. Goals Based On State Initiatives

State Initiative	Applicable State Agency(ies)		
	OASAS	OMH	OPWDD
a) Medicaid Redesign	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b) Delivery System Reform Incentive Payment (DSRIP) Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c) Regional Planning Consortiums (RPCs)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
d) NYS Department of Health Prevention Agenda	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### 3c. Regional Planning Consortiums (RPCs) - Background Information

The transition to Medicaid Managed Care has created many uncertainties throughout various stakeholders that work with all three disabilities. The creation of the Regional Planning Consortium gives these varied stakeholders the opportunity to plan and speak as one voice with the goal of having Medicaid hear the concerns of the changes that are planned.

Do you have a Goal related to addressing this need?  Yes  No

Goal Statement- Is this Goal a priority goal?  Yes  No

To be involved with, provide direction to and collaborate with the Regional Planning Consortium. All three O agencies, OASAS, OMH and OPWDD, and many provider systems associated with them, are working together with the Regional Consortium to plan for the changes coming in the near future.

#### Objective Statement

Change Over Past 12 Months (Optional)

### 4. Other Goals (Optional)

#### Other Goals - Background Information

Do you have a Goal related to addressing this need?  Yes  No

Change Over Past 12 Months (Optional)

**Office of Mental Health Agency Planning Survey**  
 Schuyler County Mental Health Clinic (70160)  
 Certified: Shawn Rosno (6/4/18)

**1. To the extent known and available, please rate the level of difficulty faced by licensed mental health (Article 31) clinic treatment providers in your county for recruiting and retaining the following professional titles. Rank 1 as not difficult at all, and 5 as very difficult. This judgment should be made for clinic programs county-wide, when there is more than one clinic. If the title does not apply, or you are unable to make a determination, select "n/a". This should only apply for staff positions that are available to fill; not unfunded positions.**

	Recruitment	Retention	<b>Please indicate the reasons for difficulty, when known (e.g., no available workers, salary competitiveness, etc.), along with any other detail that may be useful to understand the issue</b>
Psychiatrist	5	4	Very few options locally, when someone is available salary competitiveness is an issue.
Physician (non-psychiatrist)	n/a	n/a	
Psychologist (PhD/PsyD)	4	3	Minimal available professionals
Nurse Practitioner	5	5	Very few options locally, when someone is available salary competitiveness is an issue.
RN/LPN (non-NP)	5	5	Low county salary which results in the lack of competitive salaries, result in difficult recruitment and retention.
Physician Assistant	n/a	n/a	
LMSW	3	2	
LCSW	4	4	Seems to be less LCSW's available and competition from school district is making it harder to recruit and retain (10-month positions, with better hours and comparable salary).
Licensed Mental Health Practitioner (LMHC/LMFT/LCAT/Lpsy)	2	1	
Peer specialist	1	3	
Family peer advocate	1	3	

**2. Please list any professions or titles not listed above, for which any mental health providers in your county face difficulty recruiting or retaining**

The positions listed above cover the staffing options at Schuyler County.

**3. Please indicate how many, if any, programs in your county provided input specific to this questions set.**

Input for questions pertaining to staffing recruitment and retention was obtained from nine different sources: Schuyler Mental Health Clinic, Schuyler County Human Resources, Schuyler Arc, Finger Lakes Area Counseling & Recovery Agency (FLACRA), Finger Lakes Parent Network (FLPN), Watkins Glen School District, Dundee School District, Various State Treatment Team Leaders, and Schuyler Public Health.

Thank you for participating in the 2019 Mental Hygiene Local Services Planning Process by completing this survey. Questions regarding the content of this survey should be directed to Jeremy Darman [jeremy.darman@omh.ny.gov](mailto:jeremy.darman@omh.ny.gov). For any technical questions regarding the County Planning System, please contact the OASAS Planning Unit at [oasasplanning@oasas.ny.gov](mailto:oasasplanning@oasas.ny.gov).

**Community Service Board Roster**  
 Schuylter County Mental Health Clinic (70160)  
 Certified: Shawn Rosno (5/29/18)

Note: There must be 15 board members (counties under 100,000 population may opt for a 9-member board). Indicate if member is a licensed physician or certified psychologist. Under item labeled "Represents", enter the name of the member's organization or enter "Consumer", "Family", "Public Representative", etc. to indicate the particular community interest being represented. Members shall serve four-year staggered terms.

**Chairperson**

**Name** Matt Hayden  
**Physician** No  
**Psychologist** No  
**Represents** Community  
**Term Expires** 6/21/2020  
**eMail**

**Member**

**Name** John Rahr  
**Physician** No  
**Psychologist** No  
**Represents** Peers  
**Term Expires** 6/21/2020  
**eMail**

**Member**

**Name** Edward Lovell  
**Physician** No  
**Psychologist** No  
**Represents** Community  
**Term Expires** 6/21/2020  
**eMail**

**Member**

**Name** Marcia Kasprzyk  
**Physician** No  
**Psychologist** No  
**Represents** Community  
**Term Expires** 6/21/2021  
**eMail**

**Member**

**Name** Vacant  
**Physician** No  
**Psychologist** No  
**Represents** Community Member  
**Term Expires** 6/21/2021  
**eMail**

**Member**

**Name** Cheryl Pruett  
**Physician** No  
**Psychologist** Yes  
**Represents** Vice Chair  
**Term Expires** 6/21/2021  
**eMail**

**Member**

**Name** Glenn Larison  
**Physician** No  
**Psychologist** No  
**Represents** Family Member  
**Term Expires** 6/21/2021  
**eMail**

**Member**

**Name** JoAnn Fratarcangelo  
**Physician** No  
**Psychologist** No  
**Represents** Community, DSS  
**Term Expires** 6/21/2018  
**eMail**

**Member**

**Name** Judith Philips  
**Physician** No  
**Psychologist** No  
**Represents** Community  
**Term Expires** 6/21/2018  
**eMail**

**Member**

**Name** Tamre Waite  
**Physician** No  
**Psychologist** No  
**Represents** Community, OFA  
**Term Expires** 6/21/2018  
**eMail**

**Member**

**Name** Steven Rogers  
**Physician** No  
**Psychologist** No  
**Represents** Consumer  
**Term Expires** 6/21/2018  
**eMail**

**Member**

**Name** Kristina Cummings  
**Physician** Yes  
**Psychologist** No  
**Represents** Family Member  
**Term Expires** 6/21/2019  
**eMail**



**Member**

**Name** Carl Blowers  
**Physician** No  
**Psychologist** No  
**Represents** Legislative Appt  
**Term Expires** 6/21/2019  
**eMail**

**Member**

**Name** Ron Alexander  
**Physician** No  
**Psychologist** No  
**Represents** Community  
**Term Expires** 6/21/2019  
**eMail**

**Member**

**Name** Vacant  
**Physician** No  
**Psychologist** No  
**Represents** Community Member  
**Term Expires** 6/21/2020  
**eMail**

**Alcoholism and Substance Abuse Subcommittee Roster**  
 Schuyler County Mental Health Clinic (70160)  
 Certified: Shawn Rosno (5/29/18)

Note: The subcommittee shall have no more than nine members. Three subcommittee members must be members of the board; those members should be identified here. Under item labeled "Represents", enter the name of the member's organization or enter "Consumer", "Family", "Public Representative", etc. to indicate the perspective the member brings to the subcommittee.

**Chairperson**

**Name** Marcia Kasprzyk  
**Represents** Community  
**eMail**  
**Is CSB Member** Yes

**Member**

**Name** Danielle Tilden  
**Represents** Community  
**eMail**  
**Is CSB Member** No

**Member**

**Name** Jim Howell  
**Represents** Legislature  
**eMail**  
**Is CSB Member** No

**Member**

**Name** Breck Spaulding  
**Represents** Community  
**eMail**  
**Is CSB Member** No

**Member**

**Name** Matt Hayden  
**Represents** Community  
**eMail**  
**Is CSB Member** Yes

**Member**

**Name** Gretchen Silliman  
**Represents** Community  
**eMail**  
**Is CSB Member** No

**Member**

**Name** Chris Rosno  
**Represents** Community  
**eMail**  
**Is CSB Member** No

**Mental Health Subcommittee Roster**  
 Schuyler County Mental Health Clinic (70160)  
 Certified: Shawn Rosno (5/29/18)

Note: The subcommittee shall have no more than eleven members. Three subcommittee members must be members of the board; those members should be identified here. Under item labeled "Represents", enter the name of the member's organization or enter "Consumer", "Family", "Public Representative", etc. to indicate the perspective the member brings to the subcommittee.

<b>Chairperson</b>		<b>Member</b>	
<b>Name</b>	JoAnn Fratarchangelo	<b>Name</b>	Judy Phillips
<b>Represents</b>	Community	<b>Represents</b>	Community
<b>eMail</b>		<b>eMail</b>	
<b>Is CSB Member</b>	Yes	<b>Is CSB Member</b>	Yes
<b>Member</b>		<b>Member</b>	
<b>Name</b>	Cheryl Pruett	<b>Name</b>	Ed Lovell
<b>Represents</b>	Community	<b>Represents</b>	Community
<b>eMail</b>		<b>eMail</b>	
<b>Is CSB Member</b>	Yes	<b>Is CSB Member</b>	Yes
<b>Member</b>		<b>Member</b>	
<b>Name</b>	John Rahr	<b>Name</b>	Steve Rogers
<b>Represents</b>	Peers	<b>Represents</b>	Consumer
<b>eMail</b>		<b>eMail</b>	
<b>Is CSB Member</b>	Yes	<b>Is CSB Member</b>	Yes
<b>Member</b>		<b>Member</b>	
<b>Name</b>	Phil Barnes	<b>Name</b>	Tamre Waite
<b>Represents</b>	Legislature	<b>Represents</b>	Community
<b>eMail</b>		<b>eMail</b>	
<b>Is CSB Member</b>	No	<b>Is CSB Member</b>	No

**Developmental Disabilities Subcommittee Roster**  
 Schuyler County Mental Health Clinic (70160)  
 Certified: Shawn Rosno (5/29/18)

Note: The subcommittee shall have no more than nine members. Three subcommittee members must be members of the board; those members should be identified here. Under item labeled "Represents", enter the name of the member's organization or enter "Consumer", "Family", "Public Representative", etc. to indicate the perspective the member brings to the subcommittee.

<b>Chairperson</b>		<b>Member</b>	
<b>Name</b>	Gretchen Silliman	<b>Name</b>	Larry Jaynes
<b>Represents</b>	Community	<b>Represents</b>	Community
<b>eMail</b>		<b>eMail</b>	
<b>Is CSB Member</b>	No	<b>Is CSB Member</b>	No
<b>Member</b>		<b>Member</b>	
<b>Name</b>	Ron Alexander	<b>Name</b>	Renee Gay
<b>Represents</b>	Community	<b>Represents</b>	Consumer
<b>eMail</b>		<b>eMail</b>	
<b>Is CSB Member</b>	Yes	<b>Is CSB Member</b>	No
<b>Member</b>		<b>Member</b>	
<b>Name</b>	Van Harp	<b>Name</b>	Nancy St. Julien
<b>Represents</b>	Legislature	<b>Represents</b>	Community
<b>eMail</b>		<b>eMail</b>	
<b>Is CSB Member</b>	No	<b>Is CSB Member</b>	No
<b>Member</b>			
<b>Name</b>	Glenn Larison		
<b>Represents</b>	Community		
<b>eMail</b>			
<b>Is CSB Member</b>	Yes		

**2019 Mental Hygiene Local Planning Assurance**  
Schuyler County Mental Health Clinic (70160)  
Certified: Shawn Rosno (6/7/18)

Pursuant to Article 41 of the Mental Hygiene Law, we assure and certify that:

Representatives of facilities of the offices of the department; directors of district developmental services offices; directors of hospital-based mental health services; directors of community mental health centers, voluntary agencies; persons and families who receive services and advocates; other providers of services have been formally invited to participate in, and provide information for, the local planning process relative to the development of the Local Services Plan;

The Community Services Board and the Subcommittees for Alcoholism and Substance Abuse, Mental Health, and Developmental Disabilities have provided advice to the Director of Community Services and have participated in the development of the Local Services Plan. The full Board and the Subcommittees have had an opportunity to review and comment on the contents of the plan and have received the completed document. Any disputes which may have arisen, as part of the local planning process regarding elements of the plan, have been or will be addressed in accordance with procedures outlined in Mental Hygiene Law Section 41.16(c);

The Community Services Board and the Subcommittees for Alcoholism and Substance Abuse, Mental Health, and Developmental Disabilities meet regularly during the year, and the Board has established bylaws for its operation, has defined the number of officers and members that will comprise a quorum, and has membership which is broadly representative of the age, sex, race, and other ethnic characteristics of the area served. The Board has established procedures to ensure that all meetings are conducted in accordance with the Open Meetings Law, which requires that meetings of public bodies be open to the general public, that advance public notice of meetings be given, and that minutes be taken of all meetings and be available to the public.

OASAS, OMH and OPWDD accept the certified 2019 Local Services Planning Assurance form in the Online County Planning System as the official LGU assurance that the above conditions have been met for the 2019 Local Services planning process.